

**Government Shipping Office
C.G.O. Building No- I
Agrabad, Chattogram**

Date:

TO

The Shipping Master

Govt. Shipping Office, C.G.O.

Barek Building, Agrabad,

Chattogram

Sub: Landing permission for repatriation of following crew members of

.....

FLAG:, IMO NO:.....

Dear Sir, As per owner's instruction, we would request your good self that the following crew members of will join & off-sign at port. Kindly arrange their landing permission.

JOINING OFFICERS AND CREW MEMBERS:

SL	NAME	RANK	P.P. NO.	DOI. NO.	NATIONALITY
1.					
2.					
3.					
4.					
5.					

OFF-SIGNING OFFICERS AND CREW MEMBERS:

SL	NAME	RANK	P.P. NO.	DOI. NO.	NATIONALITY
1.					
2.					
3.					
4.					
5.					

We hereby affirm that custom officer will escort the aforementioned officers with their luggage for joining and repatriation.

THANKING YOU
YOURS FAITHFULLY